



**To be read by the Reference Committee Chair at the beginning of the reference committee:**

Good afternoon! My name is **Dr. Vipin Verma** and I am the Chair for Reference Committees A, B, G & H, the reference committee on **Credentials, Reports of Trustees and Officers, Miscellaneous Business, and Constitution and Bylaws**. Serving with me today are **Drs. Lisa Heichberger** and **Bobbie Gor**. Thank you for joining us today.

The purpose of a reference committee, for those of you who may be new to the meeting, is to provide a time for information-giving and then to take that information to the House of Delegates in the form of a recommendation outlining an appropriate course of action on each proposal which has been referred to the committee. There is a protocol outlining the structure of reference committees to which we will adhere today. You may access these procedures online as well at [www.scmmedical.org/am23](http://www.scmmedical.org/am23).

The reference committee will begin discussion on the reference committee reports, followed by the resolutions. The procedures are as follows:

- I will read the number and title of the report or resolution and then ask the members who wish to make a comment to advance to the designated speaking location.
- The author of the resolution will be permitted to speak first.
- Members who wish to speak should only address the reference committee and not the audience by facing the reference committee at the front of the room.
- Members who wish to speak should (1) state your name, (2) who you are speaking on behalf of (yourself, county, society, section) and (3) if you are “for” or “against” the resolution.
- I may require that comments be limited to time (e.g., three minutes). Once stated, it must be adhered to for all comments moving forward.
- The **audience will listen** to these comments **but will not** initiate dialogue with either the reference committee or with the commentator.

Once again, welcome to the reference committee and let's begin.