

Symposium Issue Guidelines

The guidelines for developing a symposium issue are as follows:

1. You should develop a brief synopsis of your proposal (an outline of projected articles, not to exceed two pages), so our Editorial Board may approve.
2. Ideally, a symposium issue should reflect a statewide effort, with participation from faculty members at both of the state medical schools (when such are available in these specialties) and from private physicians. Not all symposium issues meet this criteria, but we feel that *The Journal* is an excellent forum for promoting such collaborative efforts. One way to do this would be to assign papers to potential authors throughout the state. Another would be to issue a call for papers through your state organization.
3. The paper should, of course, be of interest to a general medical readership. In particular, you should keep in mind the needs of our state's primary care practitioners.
4. Ordinarily, our budget constraints require that we publish no more than 40 typed, double-spaced pages of manuscript material per issue, with a total of no more than 16 tables and/or figures. You should keep these figures in mind when you solicit articles (for example, four articles of eight pages, or eight articles of one to five pages). Some of our better symposium issues over the years have been published with the assistance of funding from pharmaceutical or other firms, allowing an expanded keepsake issue.
5. The issue should be accompanied by a guest editorial, and you might also consider a suitable topic for the cover illustration.